

Accessibility Checklist: MCI applicants only

Name of Organization:

Date Submitted:

The Tennessee Arts Commission works to ensure that the arts are available to everyone. To help arts organizations better align with the Section 504 and the American Disability Act (ADA), this evaluations checklist is a tool that can assist in determining if spaces, program s, and arts activities are accessible by the broadest spectrum of people.

This is not an all-inclusive list and each arts organization/program should examine its accessibility needs based on a variety of factors. For a more comprehensive list and additional resources, visit the Tennessee Arts Commission website at <https://tnartscommission.org/art-grants/manage-your-grant/accessibility/resources/>.

Facility/Location Readiness:	Y E S	N O
There are an appropriate number of accessible parking spaces.		
There is access to the building's entrance without the use of stairs.		
There are accessible emergency exits and audio/visual emergency alarms.		
There is appropriate seating available to accommodate different types of accessibility needs (i.e., people who are deaf seated in front of interpreter; people who have; vision loss being able to be seated near music vibrations at a concert; accessible seating for those in wheelchairs along with their companions, etc.)		
Access f or People with Vision Loss or Blind:	Y E S	N O
People with vision loss or blind are able to participate in the program.		
If requested or as an ongoing service, large print materials are offered.		
If requested or as an ongoing service, audio descriptive devices are offered.		
Descriptive language and/or tactile aids are used when requested.		
Service animals are welcomed.		
Access f or People who are Deaf or Hard of Hearing:	Y E S	N O
People who are deaf or hard or hearing are able to participate in the program.		
If requested, Sign Language Interpreters have been secured in advance.		
If requested, Captioning and/or C ART (computer-assisted real-time translation) are used.		

Access for people in Wheelchairs and/or Mobility Challenges:	Y E S	N O
People in wheelchairs and/or have mobility challenges are able to participate in the program.		
Staff and volunteers know where ramps, elevators/lifts, and accessible restroom s are located.		
Physical barriers have been addressed and wheelchair/mobility accommodations have been made before the person arrives.		

If any question is answered as “no,” the organization should use this document as a self-evaluations tool to improve its accessibility practices.

To submit, attach this form to your application in the online grants system as a “document.” For questions contact, Kim Johnson, Director of Arts Access, at kim.johnson@tn.gov or 615-532-9797.